

**Spokane Employees' Retirement System (SERS)
Board Meeting Minutes
June 24, 2015**

Mike Coster called the regular monthly meeting to order at 1:30 p.m. in the 5th Floor Conference Room at City Hall.

Present: Mike Coster, Mike Cavanaugh, Jim Tieken, Jon Snyder, Jerry McFarlane, Dean Kiefer, and Brian Brill

Staff: Phill Tencick, Christine Shisler, Donald Brown, and Tim Szambelan

Guests: Tammy Erickson, Joan Hamilton, Joe Cavanaugh, and Richard Czernik

Moss Adams – December 31, 2014 Audit Report

Moss Adams present the 2014 SERS independent audit report. The auditors explained how they test critical areas such as the investment assets, investment income, contributions, benefit payments and participant data. Moss Adams issued an unqualified (clean) opinion. They had no comments in the management letter, which is a reflection of the continuing efforts made by staff.

Minutes of the May 27, 2015 Meeting

Jerry McFarlane moved and Jon Snyder seconded the motion to approve the minutes of the May 27, 2015 meeting as presented. The motion passed unanimously.

Director's Report

Service Retirements

<i>Name</i>	<i>Age</i>	<i>Retirement Date</i>	<i>Years of Service</i>	<i>Option</i>
Teresa R. Stapleton	52	05/28/2015	18.5	D
Gregory A. Charbonneau	64	06/03/2015	13.2	ST
Judy L. Eymont	64	08/04/2015	16.8	ST
Richard A. Cain	55	08/14/2015	22.3	E
Denis G. Desmarais	65	09/01/2015	4.1 portability	E

Mike Cavanaugh moved and Jim Tieken seconded the motion to approve the service retirements as presented on the June Retirement Transaction Report. The motion passed unanimously.

Withdrawals for June 2015

<i>Name</i>	<i>Years of Service</i>	<i>Termination Date</i>
John P. Brennan	4.48	07/04/2013
Shannon G. Walden	0.24	04/02/2015
Douglas E. Normandeau	0.10	04/06/2015
Maksim Y. Yuryev	2.75	06/02/2015

Jon Snyder moved and Mike Cavanaugh seconded the motion to approve the requests for withdrawal as presented on the June Retirement Transaction Report. The motion passed unanimously.

Deaths

<i>Name</i>	<i>Date Retired</i>	<i>Age</i>	<i>Date of Death</i>	<i>Information</i>
Eileen L. Parkey	07/24/1994	98	05/28/2015	No Further Benefits
Dale A. Johnson	12/03/2006	74	05/31/2015	D Option Continues
Alexander M. Schmall	12/03/2005	75	06/01/2015	No Further Benefits
Steven L. Haynes	07/18/2009	62	06/03/2015	D Option Continues
Wilbert O. Lenke	01/17/1989	85	06/03/2015	No Further Benefits
Donald E. Witter	03/07/1987	79	06/07/2015	No Further Benefits
Jacob R. Greenaway	05/21/1983	95	06/08/2015	E Option Continues

Death information provided to the Board for review.

Expenditure Summary Report – May 2015

The Expenditure Summary Report was presented to the Board and discussed.

Jim Ticken moved and Jon Snyder seconded the motion to approve the May 2015 Expenditure Summary Report. The motion passed unanimously.

Schedule of Investments – May 2015

The monthly investment report was presented to the Board for review. The estimated market value of the SERS portfolio on May 31, 2015 was \$292.4 million with an estimated rate of return for May of 0.97%. Mr. Tencick updated the Board on the transition from Metropolitan West to the Hotchkis & Wiley High Yield Fund.

Education Opportunities

Mr. Tencick enclosed with the Board Packets a spreadsheet with education opportunities that are the most relevant to the Board. He invited the members of the Board to review the list and email their preference of what conferences they would like to attend.

Other Business

Mr. Tencick updated the Board on the progress of the RFP for Investment Consulting Services. The committee that is reviewing the responses will consist of

Mike Cavanaugh, Mike Coster, Jim Tieken, Mr. Tencick and Ms. Shisler. Thirteen companies responded, and Mr. Tencick would like to have the pool of candidates narrowed down to four to present the Board at the August meeting, with the goal of having those candidates come on-site for presentations in September.

Mr. Tencick informed the Board that he is planning to present at the July meeting a broader Strategic Vision for his position.

There being no other business, the meeting adjourned at 2:11 p.m.

/s/

Phillip Tencick, Retirement Director