

**Spokane Employees' Retirement System (SERS)
Board Meeting Minutes
October 5, 2022**

The meeting was called to order at 1:01 p.m.

Present: Jim Tieken, Joe Cavanaugh, Richard Czernik, Brian Brill, Jonathan Bingle, Brian Myers

Staff: Phill Tencick, Christine Shisler, Donald Brown, Tim Szambelan

Guests: Bill Reid, Bill Dowd, Dave Hanshaw, Jon Barnhart, Karen de Vera, Joe Ebisa

Board Member Search

Joe Cavanaugh moved and Richard Czernik seconded the motion to seat Brian Myers onto the SERS Board, replacing former Board member J.D. Morscheck. The motion passed unanimously.

Jonathan Bingle arrived at 1:19 p.m.

SageView Consulting – Actuarial Experience Study

SageView presented the 2017-2021 experience study. As a result of the plan's experience, changes to demographic assumptions were recommended for retirement rates, termination rates, and the mortality table. Changes to economic assumptions were recommended for inflation and salary increases. The change to actuarial methods recommended was to re-amortize the unfunded liability over a period of no longer than 25 years.

Joe Cavanaugh moved and Richard Czernik seconded the motion to accept the recommend changes. The motion passed unanimously.

Ms. Shisler requested the Board consider eliminating the Options A and B. These Options are rarely used and can be duplicated in guaranteed terms through Option C. No impact to the plan liability is expected. Participant impact should be minimal due to the low usage and availability of an alternative option.

Joe Cavanaugh moved and Richard Czernik seconded the motion effective January 1, 2023 to discontinue offering Options A and B. The motion passed unanimously.

Minutes of the September 7, 2022 Meeting

Joe Cavanaugh moved and Jonathan Bingle seconded the motion to approve the minutes of the September 7, 2022 meeting as presented. The motion passed unanimously.

Director's Report

Service Retirements

<u>Name</u>	<u>Age</u>	<u>Retirement Date</u>	<u>Years of Service</u>	<u>Department</u>
Timothy A. LaForce	63	10/04/2022	7.9	Water
Cynthia M. Brazington	63	12/07/2022	19.2	Accounting

Richard Czernik moved and Jonathan Bingle seconded the motion to approve the service retirements as presented on the October Retirement Transaction Report. The motion passed unanimously.

Withdrawals for October 2022

<u>Name</u>	<u>Years of Service</u>	<u>Department</u>
Sheldon K. Ahrendt	2.52	Parks & Recreation
Matthew J. Cavanagh	0.03	Solid Waste Management
Kristin M. Smith	0.35	Human Resources
Melissa A. Eggers	0.10	Mayor
Shiloh L. Deitz	2.23	IT Fund
Karin J. Janssen	4.23	Engineering Services
Christopher L. Bailey	0.80	Solid Waste Management
Michael C. Ormsby	5.19	Legal
Gregory J. Parker	0.11	Library

Richard Czernik moved and Jonathan Bingle seconded the motion to approve the requests for withdrawal as presented on the October Retirement Transaction Report. The motion passed unanimously.

Vesting

<u>Name</u>	<u>Department</u>	<u>Years of Service</u>
Carly E. Cortright	Neighborhood Services	19.4
Tessa C. Delbridge	Mayor	5.3 Portability
Nathan P. Gwinn	Planning Services	8.5
Jenna R. Ittner	Police	9.3
John T. Terhaar	Asset Management	7.8
Kyle P. Twohig	Engineering Services	9.3
Eric S. Zaas	Solid Waste Disposal	7.1

Deaths

<u>Name</u>	<u>Date Retired</u>	<u>Age</u>	<u>Date of Death</u>	<u>Information</u>
Janice L. Hall	07/17/2011	83	09/12/2022	No Further Benefits
Larry D. Winner	07/02/2002	77	09/17/2022	E Option Continues

Vesting and death information provided to the Board for review.

Expenditure Summary Report – August 2022

The Expenditure Summary Report was presented to the Board and discussed.

Richard Czernik moved and Jonathan Bingle seconded the motion to approve the August 2022 Expenditure Summary Report. The motion passed unanimously.

Schedule of Investments – August 2022

The monthly investment report was presented to the Board for review. The estimated market value of the SERS portfolio on August 31, 2022 was \$315.3 million with an estimated rate of return of -2.5% for the month.

Monthly Cash Reconciliation

The monthly cash reconciliation report was presented to provide the Board with additional insight into the ongoing liquidity, transactions, and cash position of the plan.

Other Business

There being no other business, the meeting adjourned at 2:02 p.m.

/s/

Phillip Tencick, Retirement Director