

**Spokane Employees' Retirement System (SERS)
Board Meeting Minutes
July 7, 2021**

The regular monthly meeting was called to order at 1:01 p.m. in the Council Briefing Center at City Hall.

Present: Mike Coster, Joe Cavanaugh, Jim Tieken, Michael Cathcart, Brian Brill

Absent: J.D. Morscheck

Staff: Phill Tencick, Christine Shisler, Donald Brown, Tim Szambelan

Guests: Dean Kiefer, Natalie Hilderbrand, Dave Hanshaw, Justin Anderson, Lauren Albanese

Jim Tieken joined the meeting at 1:04 p.m.

Minutes of the June 2, 2021 Meeting

Joe Cavanaugh moved and Brian Brill seconded the motion to approve the minutes of the June 2, 2021 meeting as presented. The motion passed unanimously.

Director's Report

Service Retirements

<i>Name</i>	<i>Age</i>	<i>Retirement Date</i>	<i>Years of Service</i>	<i>Option</i>
Laura A. Lok	55	06/17/2021	24.5	E
George J. Hakala	52	07/02/2021	15.8	B
Christopher D. Galbreath	50	08/01/2021	14.6	C-10

Brian Brill moved and Michael Cathcart seconded the motion to approve the service retirements as presented on the July Retirement Transaction Report. The motion passed unanimously.

Withdrawals for June 2021

<i>Name</i>	<i>Years of Service</i>	<i>Termination Date</i>
Daniel W. Green	3.1	05/06/2021

Brian Brill moved and Michael Cathcart seconded the motion to approve the requests for withdrawal as presented on the July Retirement Transaction Report. The motion passed unanimously.

Vesting

<i>Name</i>	<i>Department</i>	<i>Years of Service</i>
Eric L. Burch	Information Technology	8.5
Philip F. Messick	Engineering Services	8.5
Timothy J. Sigler	CD/HS Operations	7.0

Deaths

<i>Name</i>	<i>Date Retired</i>	<i>Age</i>	<i>Date of Death</i>	<i>Information</i>
Nadyne H. Davis	06/11/2019	84	05/19/2021	No Further Benefits
Crystal G. Panasta	07/21/1997	73	05/23/2021	No Further Benefits
Helen A. Bonser	11/03/1992	78	06/11/2021	No Further Benefits
Ruth G. Cummings	11/04/2017	100	06/08/2021	No Further Benefits
Richard A. Ervin	02/03/2009	70	06/13/2021	No Further Benefits
Dorothy M. Webster	01/17/2012	73	06/15/2021	No Further Benefits

Vesting and Death information provided to the Board for review.

Expenditure Summary Report – May 2021

The Expenditure Summary Report was presented to the Board and discussed.

Joe Cavanaugh moved and Brian Brill seconded the motion to approve the May 2021 Expenditure Summary Report. The motion passed unanimously.

Schedule of Investments – May 2021

The monthly investment report was presented to the Board for review. The estimated market value of the SERS portfolio on May 31, 2021 was \$367.2 million with an estimated rate of return of 1.4% for the month.

Monthly Cash Reconciliation

The monthly cash reconciliation report was presented to provide the Board with additional insight into the ongoing liquidity, transactions, and cash position of the plan.

Other Business

Mr. Tencick informed the Board that Hyas Group is being acquired by Morgan Stanley's Graystone Consulting, with the closing expected in early September. Brian Loescher will be retiring at the time of the merger. Jayson Davidson is expected to stay on for a minimum of 5 years. Discussion ensued and included the topic of the RFP for investment services. The suggestion of a special meeting in October to compile scoring and have a recommendation by the November Board meeting.

Contribution Interest Rate

Mr. Tencick presented information on the US Treasury rates used to determine the Plan interest rate on member contributions. From July 1, 2020 to June 30, 2021, the average

5-year US Treasury Note rate, rounded to the nearest 25 basis points, was 0.50%.

Brian Brill moved and Joe Cavanaugh seconded the motion to change the contribution interest rate from 1.25% to 0.50%. The motion passed unanimously. This rate will become effective July 1, 2021.

Other Business

Second Half 2021 Board Agenda

The actuary and audit contracts have expired and are due for an RFP. Mr. Tencick thinks the actuary RFP can be wrapped up by the end of the year as well and may not require presentations by the finalists. Staff requested a one-year extension on the audit contract with Moss Adams for the 2021 audit year. An RFP will be conducted in 2022.

Joe Cavanaugh moved and Jim Tieken seconded the motion to extend the contract with Moss Adams for audit services for one year. The motion passed unanimously.

There being no other business, the meeting adjourned at 1:35 p.m.

/s/

Phillip Tencick, Retirement Director