

**Spokane Employees' Retirement System (SERS)
Board Meeting Minutes
October 7, 2020**

The meeting was called to order at 1:04 p.m. via WebEx conference call.

Present: Mike Coster, Jim Tieken, Joe Cavanaugh, Dean Kiefer, Michael Cathcart, and J.D. Morscheck

Absent: Brian Brill

Staff: Phill Tencick, Christine Shisler, Donald Brown, and Tim Szambelan

Guests: Natalie Hilderbrand, Teri Stripes, Stephanie Bezuidenhout, Maja Een, and Laura Albanese

Minutes of the September 2, 2020 Meeting

Joe Cavanaugh moved and Dean Kiefer seconded the motion to approve the minutes of the August 5, 2020 meeting as amended. The motion passed unanimously.

Director's Report

Service Retirements

Name	Age	Retirement Date	Years of Service	Department
Scott K. Windsor	59	09/15/2020	22.9	Solid Waste
Mark A. Johnson	62	09/19/2020	17.8	Water
William 'Mike' Threlfall	67	09/19/2020	23.3	Workers' Compensation
Rebecca L. Stewart	50	10/01/2020	13.4	Legal
Randy J. Penaluna	59	10/01/2020	11.9	Advanced Wastewater Treatment
Monte R. Irby	50	10/10/2020	15.4	Advanced Wastewater Treatment
Charles H. Conklin III	62	11/01/2020	6.0	Solid Waste Disposal
Edward A. Phare	68	11/07/2020	23.6	Street
Scott K. Windsor	59	09/15/2020	22.9	Solid Waste

Jim Tieken moved and Dean Kiefer seconded the motion to approve the service retirements as presented on the October Retirement Transaction Report. The motion passed unanimously.

Withdrawals for October 2020

<i>Name</i>	<i>Years of Service</i>	<i>Termination Date</i>
Alex R. Mann	0.24	Planning Services
Jake M. Reed	1.80	Fleet Services
Charlie E. Wolff	2.48	Mayor
Riley B. Smith	0.34	Council
Michael W. Adaszewski	0.37	Water

Jim Tieken moved and Dean Kiefer seconded the motion to approve the requests for withdrawal as presented on the October Retirement Transaction Report. The motion passed unanimously.

Deaths

<i>Name</i>	<i>Date Retired</i>	<i>Age</i>	<i>Date of Death</i>	<i>Information</i>
Darlene Ahrendt	05/03/2016	76	09/01/2020	No Further Benefits
Aurla R. Bolles	05/16/1998	87	09/06/2020	No Further Benefits

Death information provided to the Board for review.

Expenditure Summary Report – August 2020

The Expenditure Summary Report was presented to the Board and discussed.

Joe Cavanaugh moved and Jim Tieken seconded the motion to approve the August 2020 Expenditure Summary Report. The motion passed unanimously.

Schedule of Investments – August 2020

The monthly investment report was presented to the Board for review. The estimated market value of the SERS portfolio on July 31, 2020 was \$292.7 million with an estimated rate of return of 6.0% for the month.

Monthly Cash Reconciliation

The monthly cash reconciliation report was presented to provide the Board with additional insight into the ongoing liquidity, transactions, and cash position of the plan.

Other Business

Mr. Tencick updated the Board on the portfolio construction review. At the end of October 2020, 65-day notice would need to be provided to Weatherlow for any distributions, which was discussed at the September meeting. In reviewing the risk exposure and where to place the proceeds, the decision was made to not make any allocation mostly due to current market pricing and the subsequent rebalancing. The diversification provided in the Weatherlow fund is a better option at this time. In reviewing the Special Opportunities funds, there are no funds facing a liquidity window before the December meeting.

Mr. Tencick shared that the select committee on pension policy was tasked by the Legislature to conduct a study of the systems involved with managing portability. We have completed the survey and a report is scheduled for presentation at the select committee's October meeting. We are confident that we are within the mandates of the RCWs statues and if there are any recommendations, Mr. Tencick will report back to the Board with that information. Mike Coster asked for the report to be distributed once it is available.

Jim Tieken revisited, from the September meeting, the recommendation of the liquidation of the monies from the Frontier Phocas fund to Wells Fargo Small Value fund. Jim Tieken moved and Joe Cavanaugh seconded the motion. The motion passed unanimously.

Joe Cavanaugh requested that documents and reports from the consultants be distributed before the meeting in time for review. Joe Cavanaugh moved and Jim Tieken seconded the motion when the outside consultant has documents and proposals for distribution, to have them no less than 5 days prior to the meeting for review. The motion passed unanimously.

There being no other business, the meeting adjourned at 1:22 p.m.

/s/

Phillip Tencick, Retirement Director