

Spokane Employees' Retirement System (SERS)
Board Meeting Minutes
July 25, 2018

The regular monthly meeting was called to order at 1:30 p.m. in the City Hall Lobby Tribal Conference Room at City Hall.

Present: Mike Coster, Jim Tieken, Mike Cavanaugh, Candace Mumm, Dean Kiefer, and Brian Brill

Absent: J. D. Morescheck

Staff: Phill Tencick, Christine Shisler, Donald Brown, and Tim Szambelan

Guests: Joan Hamilton, Joe Cavanaugh, Natalie Hilderbrand, Bob Olsen, Richard Czernik, Ryan Treffry, and Adam Miles

Minutes of the June 27, 2018 Meeting

Dean Kiefer moved and Jim Tieken seconded the motion to approve the minutes of the June 27, 2018 meeting as presented. The motion passed unanimously.

Director's Report

Service Retirements

<i>Name</i>	<i>Age</i>	<i>Retirement Date</i>	<i>Years of Service</i>	<i>Option</i>
Marion T. Haine	57	06/29/2018	15.8	E
Gary S. Bussiere	70	07/21/2018	24.1	E
Adranig W. Torosian	50	08/04/2018	25.6	C-15
Michael C. Owen	65	08/29/2018	12.4	E
Christopher P. Galvin	62	10/02/2018	39.4	E

Mike Cavanaugh moved and Jim Tieken seconded the motion to approve the service retirements as presented on the July Retirement Transaction Report. The motion passed unanimously.

Withdrawals for June 2017

<i>Name</i>	<i>Years of Service</i>	<i>Termination Date</i>
Alycia J. Staggs	6.7	04/13/2006
Denis B. Yunin	1.1	05/04/2018
Michael G. Tillotson	1.6	05/19/2018
Rebecca M. Devin	4.3	03/13/2018
Tracy B. Stewart	0.3	06/12/2018
Karla L. Thompson	3.1	06/13/2018
Aric M. Van Tassel	8.3	06/15/2018

Jim Tieken moved and Mike Cavanaugh seconded the motion to approve the requests for withdrawal as presented on the July Retirement Transaction Report. The motion passed unanimously.

Deaths

<i>Name</i>	<i>Date Retired</i>	<i>Age</i>	<i>Date of Death</i>	<i>Information</i>
Carl D. Lamphier	03/01/2005	77	06/28/2018	E Option Continues

Death information provided to the Board for review.

Expenditure Summary Report – June 2018

The Expenditure Summary Report was presented to the Board and discussed.

Jim Tieken moved and Candace Mumm seconded the motion to approve the June 2018 Expenditure Summary Report. The motion passed unanimously.

Schedule of Investments – June 2018

The monthly investment report was presented to the Board for review. The estimated market value of the SERS portfolio on June 30, 2018 was \$308.2 million with an estimated rate of return of 0.7% for the month.

Monthly Cash Reconciliation

The monthly cash reconciliation report was presented to provide the Board with additional insight into the ongoing transactions, liquidity, and cash position of the plan.

Other Business

Mr. Tencick distributed a handout and led a discussion about breakdown of the SERS membership by union and the percentages of members in each group who are not vested, vested, and eligible to retire.

A second handout and discussion by Mr. Tencick highlighted the US Treasury yield curve and its potential for predicting recessions.

Emerging Markets Equity Primer

Mr. Tencick led a discussion on Emerging Markets Equity.

Candace Mumm moved and Mike Cavanaugh seconded the motion to approve emerging markets equity passive investment vehicle to provide exposure during transition to a new manager, VG Emerging Markets Stock Index Fund Institutional (VEMIX) as a placeholder until the ongoing search is completed. The motion passed unanimously.

Open Meetings and Public Records Training

Mr. Tencick led presentations on the Open Meetings Act and Public Records. Discussion ensued and Certificates of Completion were distributed to the Board members to sign. Staff will file the certificates with the City Clerks' office.

Other Business

Mr. Tencick shared with the Board that Jayson Davidson and Brian Loescher from Hyas Group will be at the August meeting.

There being no other business, the meeting adjourned at 2:30 p.m.

/s/

Phillip Tencick, Retirement Director